

SOT Meeting Minutes - Thursday, November 20, 2025

Members in attendance:

Darla Richards (principal)
Sharon Pope (teacher)
Sarah Vidal (teacher)
Jennifer Sakmar (teacher)
Kirsten Vollman (support staff)

Amanda Brown (parent)
Lisa Hadley (parent)
Angela Perri (parent)
Roseanne Sinclair (parent)

Members not in attendance:

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Meeting called to order at 2:32pm.

The motion was made by Lisa and seconded by Sarah to approve the minutes from the last SOT meeting on October 9, 2025.

New Member Training:

All SOT members were trained via reorg.ccsd.net by Mrs. Richards. New members urged to visit the website to learn more about SOT rules, norms, and procedures. SOT agenda needs to be posted 3 days prior to the next meeting. Minutes from each meeting must be posted within 60 days. QR code was displayed for all to take a "SOT assessment." This is optional, but take it if possible.

Absenteeism:

Chronic absenteeism is currently 9.7% school wide. When we remove items such as Dr's notes to fit NEPF standards it drops our rate down to 6.3%. Teachers, office staff, and admin work to continue to educate families about when it is appropriate to miss school.

Kindergarten	20%
1st Grade	5.9%
2nd Grade	8.0%
3rd Grade	10%
4th Grade	4.7%
5th Grade	7.8%

Budget/Fundraisers

Budget preview will open in January. Turkey Trot has raised \$9,085 so far and will remain open for a week after the Turkey Trot race.

Adjournment:

The meeting was called to adjourn by Lisa and seconded by Kirsten at 3:16pm. The next SOT meeting will be December 11, 2025 at 2:30pm in the Conference Room.