SOT Meeting Minutes - Wednesday, October 7, 2026

Members in attendance:

Darla Richards (principal)
Sharon Pope (teacher)
Sarah Vidal (teacher)
Jessica Perkins (support) - new member
Amanda Brown (parent)
Lisa Hadley (parent)
Drew White-Jacobson (parent)

Members not in attendance:

Elvira Moreno (parent) - new member (Sharon will reach out).

Welcome and Roll Call:

- Meeting called to order at 2:02 p.m. Lisa made a motion to approve the minutes from the September 7, 2026, SOT meeting. Jessica seconded the motion. Motion approved.

New SOT Positions 26-27

- Vidal nominated Pope to serve as chair. Brown also nominated herself for the position. Pope nominated Vidal to serve as Note Taker. Following a vote, Pope was elected chair and Vidal was elected Note Taker for the 2026–2027 school year.
- New members need to visit reorg.ccsd.net. Go to *training and resources* and view all sections (*about*, *overview*, *processes/procedures*.) Viewing these sections is a requirement for new members, and a good refresher for all members.

Calendar Meeting Dates

Monthly SOT meetings will be held on the second Wednesday of each month unless scheduling conflicts require an adjustment.

Meeting Dates - 1:50 p.m. - Conference Room @ McDoniel ES	
November 18, 2026 (adjustment)	December 9, 2026
January 13, 2027	February 10, 2027
March 10, 2027	April 14, 2027
May 12, 2027	

Budget

- As of the last meeting we were asking for an appeal for a PE teacher and money for the general supply fund. Mrs. Richards' supervisor recommended that the school not request additional supply funding as part of the appeal.
- The appeal initially appeared likely to be approved. However, following the Governor's announcement of additional school funding, the appeal was no longer necessary.
    - Support staff will not be cut
    - No RIF

    - Surplus is still likely needed in some instances.
- Appeal is no longer needed. New requests for budgeting have to be submitted.
- SOT team watched a required video about the budget put out by CCSD.
- Instead of the appeal, Mrs. Richards will submit the “School Budget Additional Funding Request Form.”
- The SOT is requesting additional funding for supplies (with $20,000 suggested) and one FTE position.
- Mrs. Richards presented the additional funding request form to the SOT. The requested amount of $113,359.13 represents the difference between the school’s spring budget projection and its actual budget.
- The SOT voted 7–0 to approve the submission of the School Budget Additional Funding Request Form for $113,359.13.

Comments and Adjournment

- PTA President Lisa Hadley discussed a potential $10,000 donation to the school’s supplies and services fund. The SOT will follow up with the PTA regarding this possibility.
- Mrs. Richards reported that she contacted 11 schools regarding potential donations. Eight schools declined, and three had not responded.
- Drew asked about the possibility of adding another kindergarten teacher. The current student-to-teacher ratio is 24:1. Mrs. Richards indicated that she believes the District would likely deny such a request.
- Lisa made a motion to adjourn the meeting at 2:37 p.m. Jessica seconded the motion. Motion approved. The next SOT meeting is scheduled for November 18, 2026.